
ANTENNA PERMIT



DEPARTMENT OF DEVELOPMENT SERVICES
10601 Magnolia Avenue
Santee, CA 92071
(619) 258-4100 Ext 167

Santee Municipal Code (SMC) Section 13.34.085 (A)(1) states that an antenna permit is allowed for an “eligible facility” removal, modification or colocation as defined in Section 6409(a) of the Middle Class Tax Relief and Job Creation Act of 2012 (47 U.S.C. § 1455(a)).

PURPOSE:

To determine if an eligible facilities request causes a substantial change to an existing wireless facility on private property per the Federal Communications Commission’s (FCC) criteria on Page 2 (47 CFR §1.6100).

PROCESS:

Complete the Antenna Permit Application and provide the submittal requirements below to the Planning Division. The Planning Division will provide a written notice to the applicant within 30 days of application submittal. If the proposed request involves the modifications below, the project would be considered a substantial change and a Minor Revision Application may be required in accordance with SMC Section 13.04.060.

MINIMUM APPLICATION SUBMITTAL REQUIREMENTS:

_____ Provide a detailed narrative response to the FCC’s criteria as applicable to the proposed project to determine if the project causes a substantial change. Describe the location and type of antenna installations and location of the base transceiver station(s), equipment cabinets and/or buildings. Include the number and dimensions of existing and proposed antennas and base transceiver stations and/or equipment cabinets and any existing facilities on the site.

_____ A radio frequency emissions report listing the effective radiated power generated by the proposed facility that identifies exposure levels for both controlled and uncontrolled areas where the levels are projected to be highest. The power rating for all existing and proposed backup equipment; The total number of watts per installation and the total number of watts for all installations on the building (roof or side); The number and types of wireless telecommunications within 100 feet of the proposed site and provide estimates of the cumulative electromagnetic radiation emissions at the proposed site.

_____ Provide documentation certifying all applicable licenses or other approvals required by the Federal Communications Commission to provide the services proposed, have been obtained.

_____ Describe the anticipated maintenance and monitoring program for the antennas and backup.

_____ Provide noise and acoustical information for equipment such as air conditioning units and back-up generators.

_____ One set of 11” x 17” plans supporting the request.

SUPPORT STRUCTURES

TOWERS

1. It increases the height of the structure by more than 10 percent or more than 10 feet, whichever is greater.	1. It increases the height of the tower by more than 10 percent or by the height of one additional antenna array with separation from the nearest antenna not to exceed 20 feet, whichever is greater.
2. It involves adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than 6 feet.	2. It involves adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than 20 feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater.
3. It involves installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed 4 cabinets.	3. It involves installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure, or else involves installation of ground cabinets that are more than 10 percent larger in height or overall volume.
4. It entails any excavation or deployment outside the current site.	4. It entails any excavation or deployment outside the current site.
5. It would defeat the concealment elements of the eligible support structure.	5. It would defeat the concealment elements of the tower.
6. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment.	6. It does not comply with conditions associated with the siting approval of the construction or modification of the eligible support structure or base station equipment.



ANTENNA PERMIT APPLICATION

FOR DEPARTMENT USE ONLY

Department of Development Services
10601 Magnolia Avenue, Santee, CA 92071
(619) 258-4100, Extension 167

Site Address: _____

Assessor's Parcel Number(s): _____

Project Case Number: _____

Project Description: (List Equipment to be Collocated, Added, or Removed)

Applicant: _____	Property Owner: _____
Address: _____ _____	Address: _____ _____
Phone: _____	Phone: _____
Email: _____	Email: _____
Signature: _____	Signature: _____ (Authorizing Applicant to Submit Application)
Print Name: _____	Print Name _____

I, the undersigned, under penalty of perjury, claim the information contained within this application is, to the best of my knowledge, correct.

Signed: _____
(applicant)

Please Print Name: _____